

Quality Management Systems

ISO Consultancy | Project Management | Knowledge Base



Spødan
www.spedan.co.uk



WORKING WITH SPEDAN

Welcome to Spedan Ltd. We support our Clients with all aspects of ISO management systems. We have experience with a wide range of sectors and business of all sizes to ensure the very best for your Quality Management Systems and ISO 9001 Certification.

OUR COMMITMENT TO YOU

Our business is setup to meet a growing demand for businesses that need to maximise the opportunities and rigour that an effective quality management system can bring them.

We know that running a business is hard, and your management system should bring you confidence, compliance and a competitive advantage.

- **Qualified and Recognised by the Industry**
- **Bespoke, Personal Service focussed on getting you great results**
- **Full programme of CPD accredited training**
- **Skilled at integrating Quality with Environmental, Health and Safety and Information Security**

CHOOSE YOUR 9001 SERVICE

NOT SURE WHERE TO START?	GAP ANALYSIS
	PAGE 4

SET UP FROM SCRATCH?	IMPLEMENT
	PAGE 5

SYSTEM NEEDS UPDATING?	TRANSITION
	PAGE 6

NO RESOURCE TO MANAGE?	MAINTAIN
	PAGE 7

“ *The Mobility Aids Centre found the process of transition to ISO9001:2015 very straightforward.* ”

We received great support from our consultants Spedan Ltd, who took us through the changes step by step, from considering our business context, updating our Quality Manual to successfully passing the audit.

Jason Watling, Centre Manager Mobility Aids

QUALITY MANAGEMENT

ISO 9001:2015 is an internationally recognised and trusted standard for Quality Management. Meeting the criteria of the standard confirms your commitment to a customer focussed process of improvement that supports business growth and profitability, as well as many other business benefits.



BENEFITS OF ISO 9001

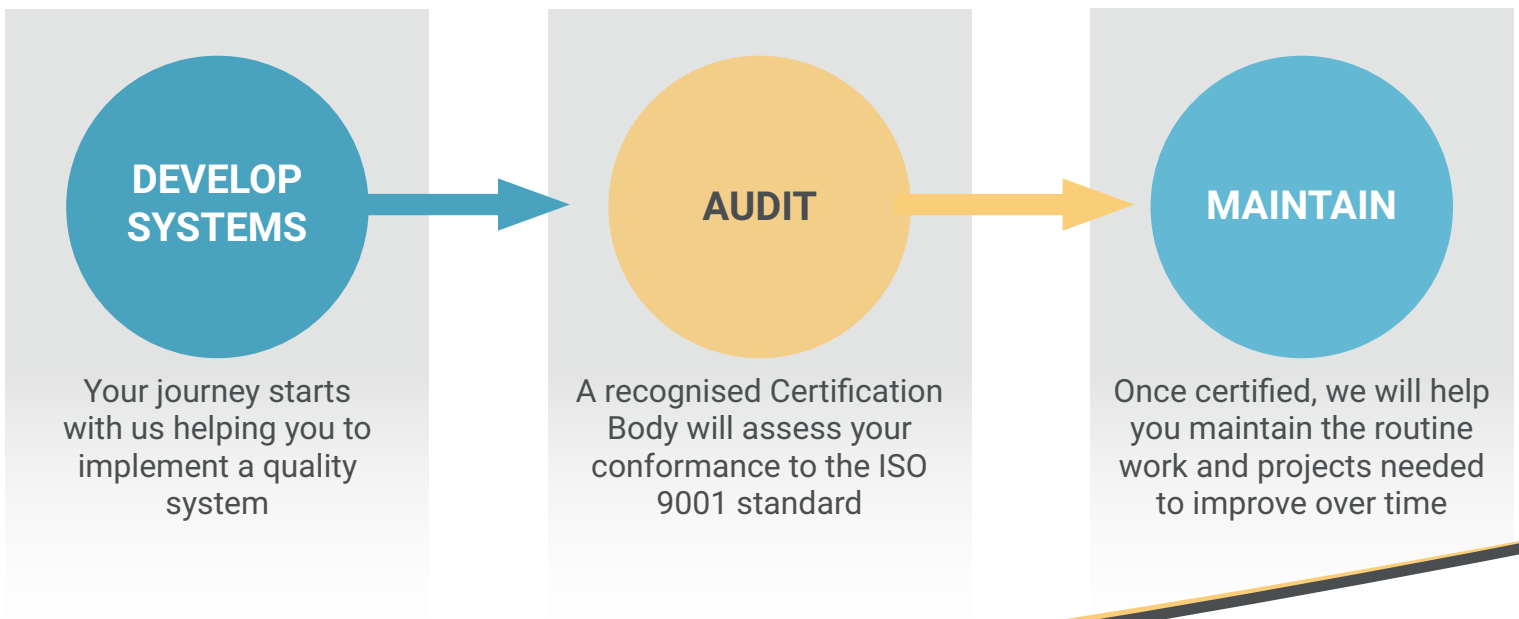
ISO 9001 is the internationally recognised standard for quality management. The standard sets out the minimum requirements for organisations to follow, and thereby provides assurance to customers and suppliers alike that the processes being operated are effective.

Effective use of the standard significantly helps the organisation improve internally by embedding a culture of challenge and continual improvement.

- **Confidence in your business processes to provide services that meet customer requirements**
- **The ability to demonstrate conformance to internationally recognised standards of performance**
- **A governance framework to manage and enhance customer satisfaction now and in the future**
- **A framework to identify and manage risks and opportunities relevant to your business**

HOW TO GET AN ISO 9001 CERTIFICATE

Once you have setup your quality management system you will need an independent certification body to audit your system and award your ISO 9001 Certificate. We are recognised consultants by the market-leading UKAS accredited Certification Bodies, BSi and NQA.



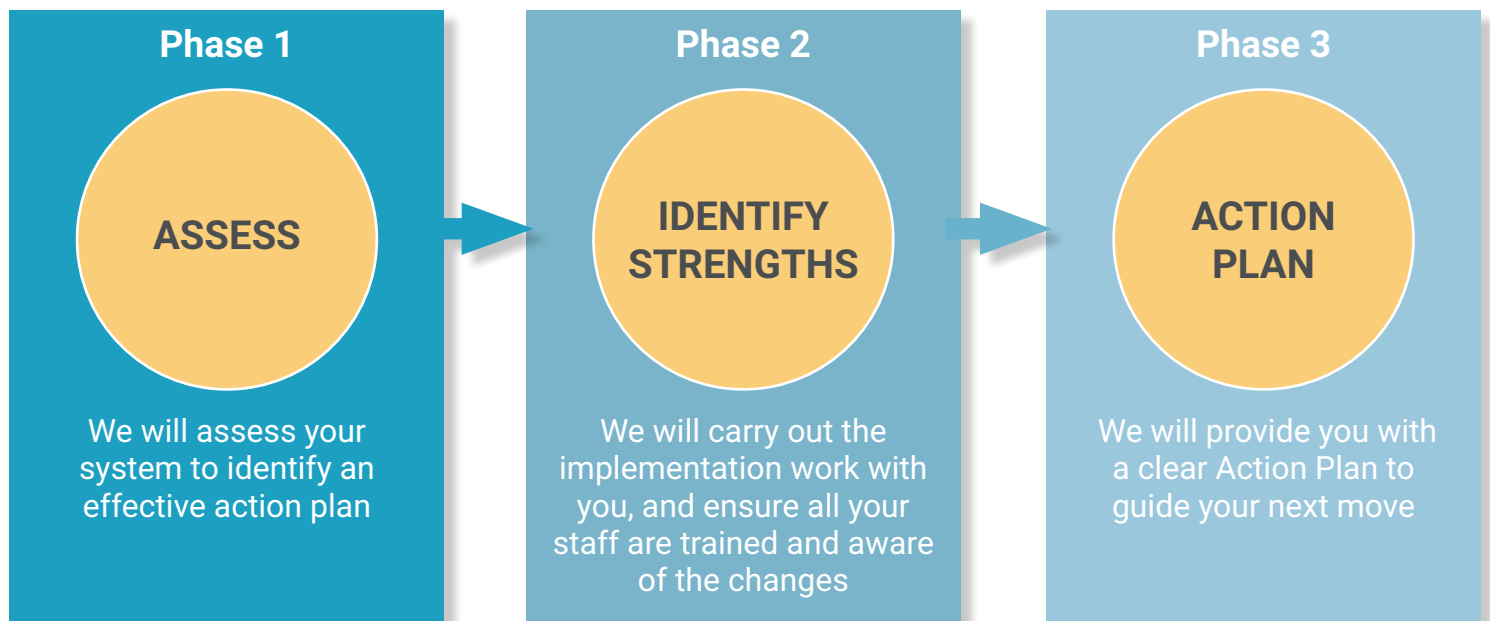
GAP ANALYSIS

If you need to set up a management system, we can help you to plan your project. Our Gap Analysis will identify exactly what you need to do and ensure that you focus your resources correctly. Perfect if you are aiming to do the work yourself, or carrying out a feasibility study!

We will review your existing management practices to identify where these meet the requirements of ISO 9001:2015. We will create an action plan for you to follow that addresses all that is needed to develop and implement an ISO 9001:2015 system.

Your gap analysis will follow a bespoke programme covering all aspects of your business, including the Management and operational processes, suppliers, customers and your staff.

Our experience with ISO 9001 will ensure that you apply the correct level of resources to the issues and that the system is as simple and as thorough as you need it to be.



Benefits of a Gap Analysis

- Provides a clear and prioritised action plan to start developing your quality system
- Introduces you to the requirements and benefits of good quality management
- Identifies where existing processes and practices can be developed and improved
- Practical introduction to the requirements and clauses of the ISO 9001 standard

IMPLEMENTATION

We will support you from the very beginning of your journey to implement a system, through the process of certification and ongoing surveillance.

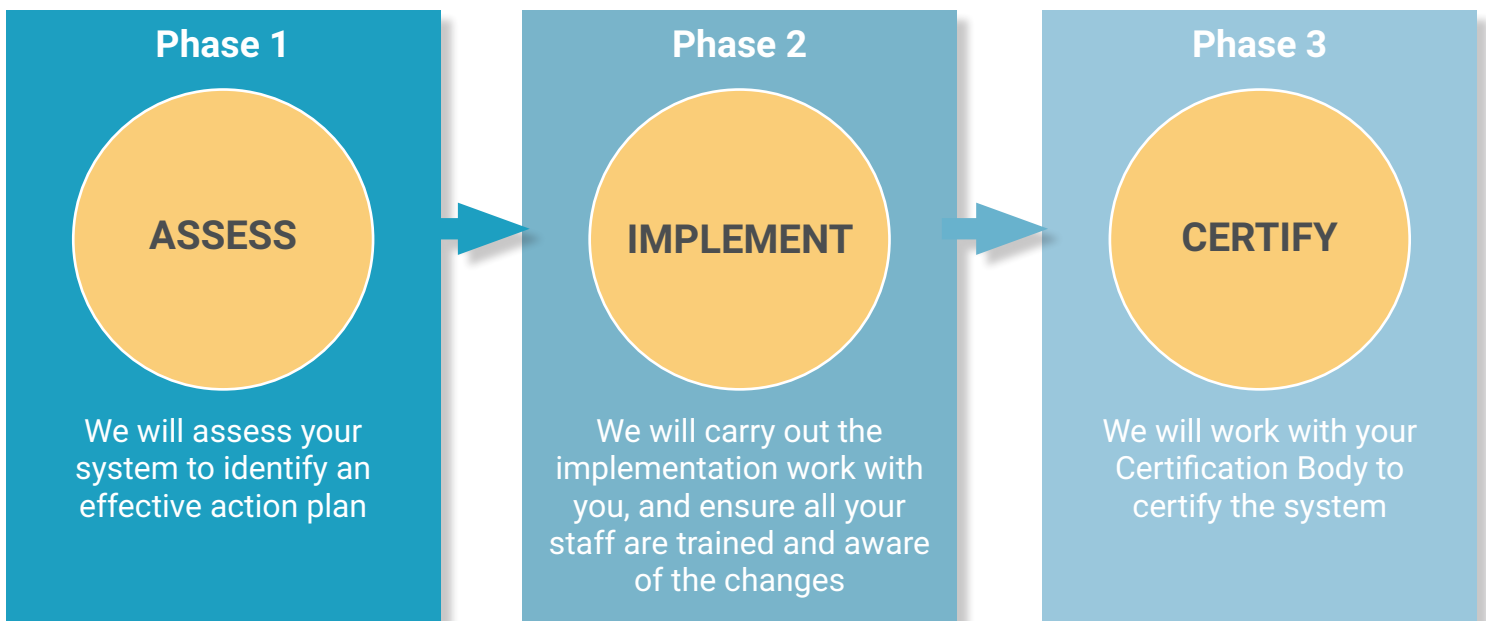
Use our experience to make the process easy and beneficial for your business.



If you haven't set up any form of management system, we can take you through the full process to Certification, and then on through Surveillance. We will work with you to understand your business and ensure your system fits your business and your goals.

Our experience shows that many businesses meet some of the requirements of ISO 9001, but don't record or document the evidence. Therefore, our approach ensures that existing good practice is captured and built on in your new quality management system.

Depending on the level of support that you need, most implementations will take between 3 and 6 months to achieve certification. Of course, if you need things faster, we can usually facilitate this, but let's talk it through.



Benefits of a Spedan Implementation

- Wide range of experience in setting up new systems
- 100% pass rate in all new Management System Certifications
- Business focussed systems that bring tangible benefits
- Full training and support

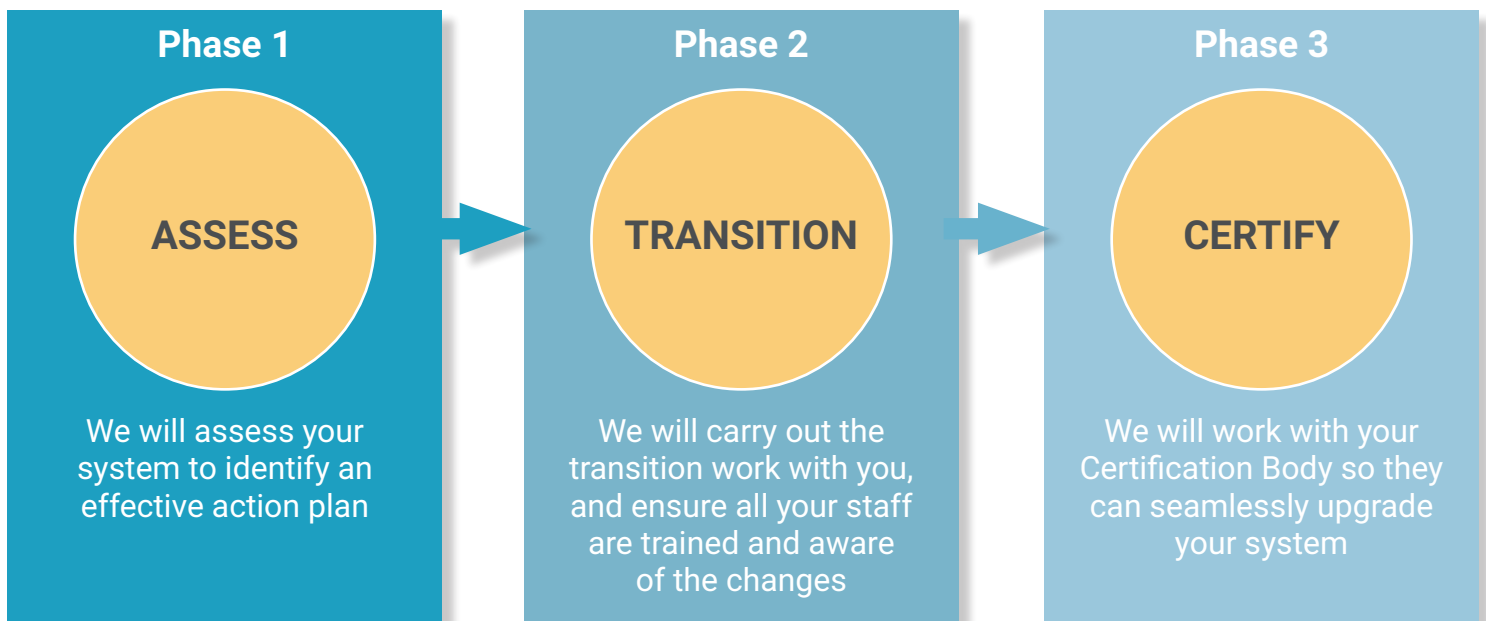
TRANSITION TO ISO 9001:2015

Transition to the new ISO 9001:2015 standard need not be as daunting as you imagine. With many Clients already through the process, we have gained extensive experience to help you transition smoothly and effectively.

We will assess your existing management system and identify good practice that can be carried forward into the new system. We will work with your management team to develop the key areas of 'Context', Risks and Opportunities.

We will then use that content to help shape an effective management system.

All our experience shows that organisations have benefitted considerably from the new ISO 9001:2015 system as it highlights the key opportunities and issues that need addressing, with more clarity and focus than ever before.



Benefits of a Spedan Transition

- 100% pass rate of transitions to the new standard
- We have transitioned Clients since the standard was introduced
- Full training and support
- Results show a business Focussed quality management system

MAINTAIN YOUR SYSTEM

If you have a system in place, but need additional resource to ensure that it is effective and kept up to date, we can support you. Our bespoke maintenance plans are designed to ensure that you maintain the key activities of the system and ensure it adds value to your business.



We will work with you to identify routine actions such as internal audit and management review to ensure your management system is operating as you expect it to; efficiently and effectively!

We will collate your requirements and build an effective action plan to put in place the appropriate decisions and actions you make in relation to your effective quality management system.

Depending on the level of support you want, we can action and monitor the projects that need to take place. We can support any external audits that are made on your business; whether from a customer or a Certification Body.



Benefits of having Spedan maintaining your system

- Bespoke maintenance programmes
- Effective internal audits and business focussed management reviews
- 100% success rate on Surveillance and Recertification Audits
- Full training and support

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SUPPORTING YOUR STANDARDS

We work across a number of sectors including Agri-Food, Electronics and Electrical Engineering, Business Services, Manufacturing and Waste & Recycling.

Quality | Environmental | Health and Safety | Information Security



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